



Call for Nominations

Board of Director Nominations and BC Sailing AGM

Dear BC Sailing Member Clubs, Schools and Associations,

The Nominating Committee of BC Sailing is calling for nominations from interested individuals who are prepared to help shape the future of the sport of Sailing in British Columbia. We would appreciate your support in identifying volunteer leaders who have the expertise, experience and interest in serving on the BC Sailing Association Board of Directors or Committees.

The BC Sailing Board consists of five (5) to nine (9) directors who are nominated by the Members for a two (2) year term, on a rotating basis, to a maximum of four (4) consecutive terms (7.4 Terms of Office). Every year at the Annual General Meeting, Board vacancies are replaced through an election by the Members.

The Nominating Committee performs a recruiting role as per their Terms of Reference, issuing the call for candidates and publishing the list of candidates with brief biographies.

To be eligible, nominees must be over the age of 18 years; be a Member in good standing at a Member club, school or association; have the power under law to contract; have not been declared incapable by a court in Canada or in another country; not be an undischarged bankrupt; and not been convicted of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud. Board candidates must be nominated by the Member clubs, schools or associations.

BC Sailing Association Board of Directors Nomination Process and Application

Board Positions up for 2020 Election (2-year term)*		
Vacant		
Position	Length of Term	Currently Filled by
President	2019 – 2020	Paul Mendham
Treasurer	2019 – 2020	Callum Beveridge
Director at Large	2019 – 2020	Paul Shield
Director at Large	2019 – 2020	Richard Mundell
Returning		
Vice President	2019 – 2021	Tanya Chamberlain
Secretary	2019 – 2021	Steve Brunsdon
Director at Large	2019 – 2021	Jennifer Ross
Past President	2020-2021	Paul Mendham
*As per approved bylaws at the November 23, 2019, Extraordinary General Meeting		

Nominations Timeline

As outlined in the bylaws and the New Societies Act, candidates must be: 1) eligible as defined by the bylaws (7.6 Qualification); 2) nominations must be accepted by the candidates and; 3) nominations must be received 14 days prior to the Annual General Meeting.

Interested parties must submit nominations by the midnight deadline on **Thursday, May 14, 2020**.

Nomination Process

- Candidates for the BC Sailing Board must be nominated and seconded by the Member Club, School or Association. Individuals who are interested in allowing their name stand for election must approach their respective club, school or association and seek the official endorsement of their club, school or association.
- Nominated individuals must meet the criteria outlined in this package and article 7.6 of the Bylaws.
- Once a nomination is received, a member of the BC Sailing Nomination Committee or the Executive Director will contact the individual to provide an overview of the Board operations and commitment (see below for a general overview) and discuss the individual's potential role on the Board.
 - The nomination and election process will also be reviewed with every candidate.
- Note that all duly nominated individuals will be put forth for consideration for election to the Board by the membership at the Annual General Meeting.

Submitting a Nomination (Clubs, schools or associations)

Please provide the following form by the midnight deadline on **Thursday, May 14, 2020**, to Nancy Chow at crew@bcsailing.bc.ca:

- Completed Nomination Form (below)
- A 250-word biography that highlights the nominee's career, education, volunteer sport experience/achievements and other relevant achievements or experience.

Note that the 250-word biography will be used in the AGM Package to announce nominees for the Board; if it is longer than 250 words, it will be edited.

We have prepared some supporting information regarding the Board positions to consider before nominating a qualified and eligible leader(s). Specifically, **Information for Individuals Considering a Position on the BC Sailing Board, Commitment of Board Members, Time Commitment for a Director / Committee Member, Why would I want to volunteer for BC Sailing, and a List of Committees seeking volunteer members.**

The AGM will be held virtually via ZOOM on **Thursday, June 4, 2020, at 6:30 pm. (ZOOM details to be circulated with Notice of AGM).**

The BCSA Bylaws can be found at <http://www.bcsailing.bc.ca/aboutus.php>

Please feel free to contact me or the Executive Director should you have any questions.

Regards

[Gerry Cullen](#), Chair Nominations Committee

[Rick Nickelchok](#), Executive Director



BC Sailing Association 2020 Board of Director Nomination Form

Name of Nominee: _____

Address: _____

City: _____ Postal Code: _____

Cell Phone Number: _____ Office Phone Number: _____

Email: _____

I accept this nomination for a position on the BC Sailing Association Board of Directors, as specified above.

Nominee Signature: _____

Please include a current résumé and 250-word biography which highlight the nominee's career, education, sport management and volunteer experience / achievements and other relevant achievements or experience. Note that the 250-word biography will be used in the AGM Package to announce nominees to the Board; if it is longer than 250 words, it will be edited.

Name of Nominating Club, School, or Association _____

Name of Nominator: _____ Position of Nominator: _____

Address: _____

City: _____ Postal Code: _____

Cell Phone Number: _____ Office Phone Number: _____

Email: _____

Name of Seconder: _____ Position of Seconder: _____

Address: _____

City: _____ Postal Code: _____

Cell Phone Number: _____ Office Phone Number: _____

Email: _____

All nominations must be received by BC Sailing no later than midnight **Thursday, May 14, 2020**. Electronic submissions will be accepted.

Scan and email to Nancy at the BC Sailing office crew@bcsailing.bc.ca

Please note:

Confirmation of receipt of nominations for the Board of Directors will be verified by email one business day after the time of arrival. If you do not receive a confirmation by **Friday, May 15, 2020**, please contact Nancy Chow at 604-333-3628

BC Sailing
#195 – 3820 Cessna Drive
Richmond, British Columbia
Canada V7B 0A2



Phone: 604-333-3628
Fax: 604-333-3626
Email: crew@bcsailing.bc.ca
Web: www.bcsailing.bc.ca

BC Sailing Association

2020 Committee Member Recommendation Form

Name of Nominee: _____

City: _____ Postal Code: _____

Cell Phone Number: _____ Email: _____

Name of BC Sailing Association Committee interested in (place X):

Cruising (2 vacancies) _____ Membership (1) _____ Revenue Generation (3) _____

Keelboat (5) _____ Nominations (2) _____

Confirmation of acceptance of this nomination for a BC Sailing Association Committee position to be received by email. *(Please forward the Committee nomination to the nominee. The Nominee is asked to forward the completed Committee Nomination form to BC Sailing, stating that they are interested in serving on a committee).*

Name of Nominating Club, School, or Association _____

Name of Nominator: _____ Position of Nominator: _____

Email: _____

All Committee recommendations must be received by BC Sailing no later than midnight **Thursday, June 4, 2020.**

Scan and email to Nancy at the BC Sailing office crew@bcsailing.bc.ca

Information for Individuals Considering a Position on the BC Sailing Board or Member of a Committee

BC Sailing Board members are:

- Individuals who believe in the value of sport.
- Supportive of the mandate of BC Sailing.
- Able and willing to make the time commitment to the Society (see below for general information).
- Per the bylaws, article 7.6 no person is qualified to become or to act as a director who:
 - Is under the age of 18 years;
 - Is found to be incapable of managing such person's own affairs by reason of mental infirmity;
 - Is an undischarged bankrupt; or
 - Unless the court orders otherwise, has been convicted in or out of British Columbia of an offence:
 - In connection with the promotion, formation or management of a corporation or a society;
 - Involving fraud; or
 - Which is an indictable offence in Canada or, if the offence occurred outside of Canada, which would be considered an indictable offence under the laws of Canada had the offence occurred in Canada.

The Commitment of Board Members

Each Board member is a trustee of the association fulfilling its legal responsibilities including Fiduciary Duty, Duty of Care and Duty of Loyalty. Board members are expected to:

- Review the required materials in advance of all meetings;
- Participate in Board Meetings (6 per year, including one in conjunction with the AGM, the remainder by video call);

While not a requirement, best practices suggest that associations who have board involvement/leadership in Committee work are governed better. Participating in a Committee (Standing or Ad hoc), as deemed necessary, including attendance at committee meetings (approximately 2 - 4 per year):

- Communication and Marketing
 - Cruising
 - Keelboat Racing
 - Membership
 - Nominations
 - Revenue Generation
- Attend other Association functions as required (1 to 3 per year);
 - Promote and support the mandate and work of BC Sailing; and
 - Make themselves available to the membership and the association, as necessary.

Approximate Time Commitment for a Director and Committee Member

Description	Estimated Time Commitment*
I. Initial New Board Member Orientation	4 hours
II. Routine Board Responsibilities a) Weekly <ul style="list-style-type: none"> • Review and respond to emails • Participate in email discussions • Read documents sent, responding if necessary • Complete tasks at the request of the President b) Bi-Monthly (every two months) <ul style="list-style-type: none"> • Board meeting • Preparation, follow-up 	30 minutes 3 hours
III. Other Board Work: Examples a) Chairing a committee b) Committee participation (at least one committee)	 Up to 4 hours per month 1 hour per month
Officers (additional) Board President Vice President Secretary Treasurer	 1 – 4 hours per week 1 - 2 hours per month 1 hour per month 2 hours per month

Why Would I Want to Volunteer for BC Sailing?

Direction: Positively influence the direction of our sport and association

Ensure a Progressive & Sustainable Future: Ensuring the positive changes of the sport and association continues in the future

Professional Insight: Gain valuable insight into what is happening in our sport across the province and the country

Planning: Every association requires a plan, and BC Sailing is no different. To be part of the group developing that plan, setting goals and measuring the results is an exciting learning experience and can be applied to a host of situations, personal and professional

Staff: While BC Sailing has a small number of very professional staff to oversee most of the operational responsibilities of the association, volunteers are essential to provide organizational oversight, support the work of the staff team and fill the staffing gaps to ensure that association can develop and deliver the program and services our members require and expect

Skill Set Development: Working in an NFP environment provides opportunities to develop your skills in areas such as chairing meetings, making presentations, public speaking, financial oversight, teamwork and leadership

Networking: With colleagues and like-minded sailing enthusiasts around the province

Make a Difference: The best way you can make a difference is sailing, regardless of your area of interest, is to be involved.

BC Sailing Association Committee Opportunities (2020-2021)
(as of April 14, 2020)

Training and Athlete Development (no vacancies)				
Name	Position			Location
Emma Edwards	Chair		Year 1 (2)	Vancouver
Communication and Marketing (Chair, 3 vacancies)				
	Chair		Year 1 ()	
Cruising (2 vacancies)				
John Gourlay	Chair		Year 2 (2)	N Saanich
Keelboat (5 vacancies)				
John Abel	Chair		Year 2 (2)	Victoria
Membership (1 vacancy)				
Rick Nickelchok	Chair		Year 1 (2)	Abbotsford
Nominations (2 vacancies)				
Gerry Cullen	Chair		Year 2 (2)	North Van
Race Officials				
RO – Judges (no vacancies)				
Mike Turner	Chair		Year 1 (2)	Victoria
RO – Race Management (no vacancies)				
Paul Evenden	Chair		Year 1 (2)	Chilliwack
Revenue Generation (3 vacancies)				
Paul Mendham	Chair			
Squamish Development (no vacancies)				
Garry Cotter	Chair			Squamish