



NOTICE OF ANNUAL GENERAL MEETING OF MEMBERS

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Members of the BRITISH COLUMBIA SAILING ASSOCIATION will be held virtually (ZOOM) at 6:30 pm on **Thursday, June 4, 2020** for the following purposes:

1. To receive the appointments of Member Delegates;
2. To receive and consider the report of the directors, the financial statements for the year ended December 31, 2019, and the report of the auditor thereon;
3. To appoint an auditor for the ensuing year at a remuneration to be fixed by the directors;
4. To elect four (4) directors for a two-year term;
5. To consider the report of the officers and committees;
6. To transact such other business as may properly come before the meeting.

In preparation for the 2020 BC Sailing Annual General Meeting, attached are the following forms that are required to be submitted to BC Sailing according to the Bylaws.

1. Member Information Form: (Declaration of total club members) (Annex A)
2. Member Delegate Form (Annex B)
3. Proxy Form (Annex C)

The 2020 Annual General Meeting Package will be forwarded prior to **Thursday, May 21, 2020** and will consist of:

- a. BC Sailing Bylaw Link
- b. 2020 Annual General Meeting Agenda
- c. 2019 Annual General Meeting Minutes
- d. Board and Operations Reports
- e. 2019 Audited Financial Statements
- f. List of Board Nominated Candidates and Biographies
- g. Detailed Q & A's on Voting and Election Process

Please note:

- Member Delegates representing a member club, Association or sailing school may **only** be appointed by such member organization;
- Members are eligible to vote based on official Member Delegate or Proxy forms received and duly signed by Member Clubs, Schools or Associations
- Bylaws state (3.2 (a) New Business)

No other item of business will be included in the notice of the meeting of the Members unless notice in writing of such other item of business has been submitted to the Board within seven (7) days of receiving notice of the meeting of the Members in accordance with procedures as approved by the Board. Copies of all such proposals together with copies of any amendments thereto then proposed by the Board and copies of all resolutions put forward by the Board shall be sent to all Members with the agenda and the notice calling an Annual General Meeting no later than ten (10) days prior to the meeting.



Annex A

British Columbia Sailing Association

2020 Annual General Meeting

Member Declaration* Form

All Members are required to provide their membership information for the purposes of determining the non-voting membership of the Association in accordance with applicable law and subject to reasonable terms of confidentiality.

(Member Club/School)

(Total club members)

(Signature of Commodore)

(Name of commodore – printed)

Signed on [date]

** This Membership Declaration form is required in accordance with the BC Sailing Association Bylaws 2.9 (a). The bylaws are available on the BC Sailing website and should be consulted to ensure that your Membership Information form is valid and that you understand the definition of a Member “in good standing”*

Please email (PDF) Member Delegate Form to the BC Sailing office by **Friday, May 15, 2020**
crew@bcsailing.bc.ca

BC Sailing
#195 – 3820 Cessna Drive
Richmond, British Columbia
Canada V7B 0A2



Phone: 604-333-3628
Fax: 604-333-3626
Email: crew@bcsailing.bc.ca
Web: www.bcsailing.bc.ca

Annex B

British Columbia Sailing Association

2020 Annual General Meeting

Member Delegate Form

The undersigned, who is an ordinary member of the Association, hereby appoints _____ as the Member Delegate to attend, act and vote for and on behalf of the undersigned at the general meeting of the Association to be held on **June 4, 2020** and at any adjournment of that meeting.

(Signature of member)

(Name of member - printed)

(Signature of Commodore)

(Name of commodore – printed)

(Member Club/School)

Signed on [date]

Please email (PDF) Member Delegate Form to the BC Sailing office by **Friday, May 15, 2020**
crew@bcsailing.bc.ca



Annex C

British Columbia Sailing Association

2020 Annual General Meeting

Proxy Form

The undersigned, who is an ordinary member of the Association, hereby appoints _____ or failing that person _____ as proxyholder for the undersigned to attend, act and vote for and on behalf of the undersigned at the general meeting of the Association to be held on the **Thursday, June 4, 2020** and at any adjournment of that meeting.

(Signature of member)

Signed on [date]

(Name of member - printed)

(Member Club/School)

Please email (PDF) Proxy Form to the BC Sailing office by **Friday, May 15, 2020**. crew@bcsailing.bc.ca

Note: Based on the new bylaws (4.1 Appointment of Proxy Holder), members are now allowed to assign their proxy to the BC Sailing Association President or an officer of the Association.

No proxy holder (including any Member Delegate) shall hold or exercise the proxies or more than five ordinary members of the Association at any general meeting.